

**HOWARD LAW GROUP**  
4755 Technology Way, Suite 104  
Boca Raton, FL 33431  
Phone: (954) 893-7874  
Fax: (561) 800-4445  
[www.HowardLaw.com](http://www.HowardLaw.com)

**Seller Information Sheet**

**SELLER # 1**

Full Legal Name: \_\_\_\_\_  
Property address: \_\_\_\_\_  
Forwarding Address: \_\_\_\_\_  
Home Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_  
Cell Phone: \_\_\_\_\_ Fax #: \_\_\_\_\_  
E-Mail: \_\_\_\_\_ SSN: \_\_\_\_\_

Marital Status of Seller:

Married ( )

Single ( )

Corporation ( ) Corporate EIN: \_\_\_\_\_

If Married: Name of Spouse: \_\_\_\_\_

Is the Property being sold your homestead property? \_\_\_\_\_

If not, what address is your homestead property? \_\_\_\_\_

**SELLER # 2**

Full Legal Name: \_\_\_\_\_  
Property address: \_\_\_\_\_  
Forwarding Address: \_\_\_\_\_  
Home Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_  
Cell Phone: \_\_\_\_\_ Fax #: \_\_\_\_\_  
E-Mail: \_\_\_\_\_ SSN: \_\_\_\_\_

Marital Status of Seller:

Married ( )

Single ( )

Corporation ( ) Corporate EIN: \_\_\_\_\_

If Married: Name of Spouse: \_\_\_\_\_

Is the Property being sold your homestead property? \_\_\_\_\_

If not, what address is your homestead property? \_\_\_\_\_

**LOAN PAYOFF INFORMATION: Please complete page 3.**

**PAYOFF # 1**

Existing Lender Name: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Loan #: \_\_\_\_\_

Phone #: \_\_\_\_\_

**PAYOFF # 2**

Existing Lender Name: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Loan #: \_\_\_\_\_

Phone #: \_\_\_\_\_

**Association Information:**

Association Name: \_\_\_\_\_

Management Company: \_\_\_\_\_

Telephone: (\_\_\_\_) \_\_\_\_\_ Facsimile: (\_\_\_\_) \_\_\_\_\_

Contact Person: \_\_\_\_\_

**LISTING AGENT INFORMATION:**

Agent Name:

Agent's Affiliated Company:

Address:

Commission: \_\_\_\_\_ Listing: \_\_\_\_\_ Selling: \_\_\_\_\_

Administrative Fee:

Are you represented in this transaction? \_\_\_\_\_ If yes, provide your attorney's contact information:

Name: \_\_\_\_\_

Telephone: (\_\_\_\_) \_\_\_\_\_ EMAIL: \_\_\_\_\_

**OR**

Would you like HOWARD LAW GROUP to prepare the necessary Seller Documents for this sale and charge the reasonable fees associated with doing do? \_\_\_\_\_

**IS THE PROPERTY BEINGN SOLD CURRENT RENTED**

\_\_\_\_\_ **YES\*\*\*** \_\_\_\_\_ **NO**

**Thank you for taking the time to complete the above. Please return this form via email: [Dunia@HowardLaw.com](mailto:Dunia@HowardLaw.com) and [Kalil@HowardLaw.com](mailto:Kalil@HowardLaw.com) or via fax to (561)800-4445.**

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## Seller Payoff Request Authorization

(Please complete one of these authorizations for *each* mortgage or line of credit)

To Whom It May Concern the undersigned authorizes Howard Law Group to request loan information for the below referenced mortgage.

Re: Property address:

\_\_\_\_\_

Bank/Mortgage Company to be paid off:

Lender Name: \_\_\_\_\_

Lender Phone #: \_\_\_\_\_

Lender Fax #: \_\_\_\_\_

**LOAN NUMBER:** \_\_\_\_\_

Address (Customer Service address not P.O. Box where you send monthly payments):

\_\_\_\_\_  
\_\_\_\_\_

Social Security Numbers

Borrower 1 \_\_\_\_\_

Borrower 2 \_\_\_\_\_

Seller approval

\_\_\_\_\_  
Printed Name: \_\_\_\_\_

\_\_\_\_\_  
Printed Name: \_\_\_\_\_